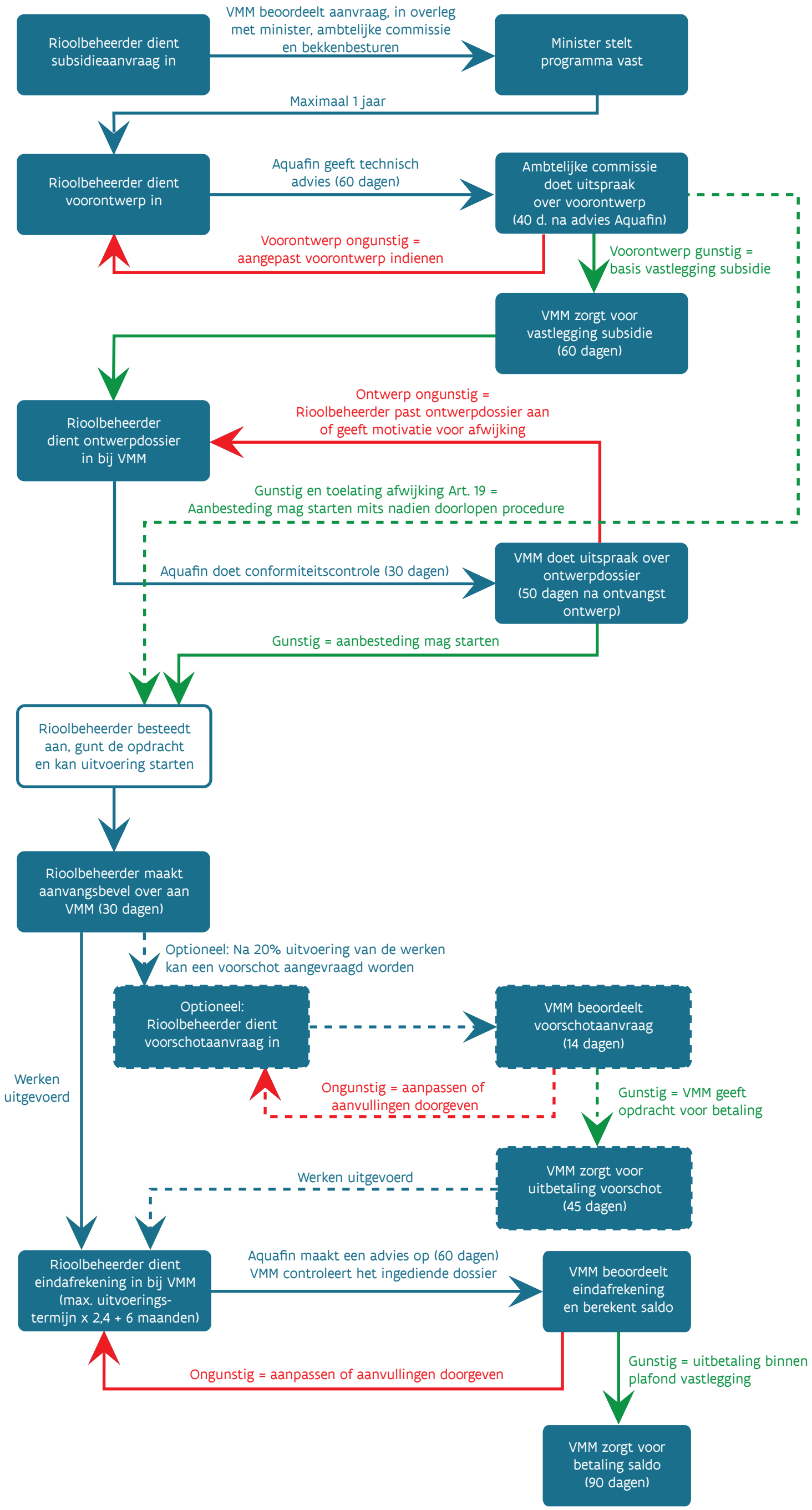OVERGANGSPROCEDURE